



# PROXIMAL CONSULTING

**Position: EDD Associate**

**Location: Wiltshire Marlborough SN8 4ND**

**Hours: Full Time**

**Salary: up to £25,000 depending on experience**

**KYC Enhanced Due Diligence Associate | Wiltshire Marlborough | 35 hours per week; 9am to 5pm | up to £25,000 depending on experience.**

This is a great opportunity to join a successful firm which does something out of the ordinary and fascinating!

Our client is an extremely successful and established firm whose core work area is producing detailed KYC (Know Your Customer) due diligence background reports on individuals and companies for our clients.

For your initial training period (up to nine months) this role will be based in the offices near Marlborough, Wiltshire thus you must live within commuting distance of this location.

After training you will predominately work from the office with the option to work from home for part of your hours (the exact configuration can be discussed and agreed upon).

Please note that hybrid work is not guaranteed and the expectation is that you will work predominately from the office.

## **Are you the right person for the job?**

- You will be educated to degree level (however, the employer is also open to hearing from applicants who feel their particular skills and experiences outweigh their academic record)
- You will be hard-working and will need a high degree of accuracy, an inquisitive mind and the ability to obtain and analyse research findings
- You should be able to summarise complex issues in a reader friendly style
- You should have a passion for writing and presenting ideas and be able to take responsibility for your work product
- Ideally you will have relevant experience for this role, but extensive training and support is given to candidates who we believe have the potential to succeed

## **What will your role look like?**

- You will carry out detailed investigative research on individuals and companies on a global basis, to analyse research findings, and then write high-quality client reports based on that research
- The research will involve using original source material and presenting findings in a written report in English
- Proven skills in other languages would be an advantage for carrying out research in this role
- You will be working alongside our existing team members who have a variety of language skills

## **What can you expect in return?**

- Option of hybrid working is available
- Free parking at our office
- Retail discount scheme
- Pension scheme
- Free eye tests
- Annual appraisal and salary evaluation
- Training and development including external AML qualifications

Lovely rural working environment at our office on the edge of Savernake Forest

Apply via : [Careers@proximalconsulting.com](mailto:Careers@proximalconsulting.com)